



COPPER RIVER WATERSHED PROJECT

≈Upriver and down, salmon are common ground≈

Request for Proposals Alaska Invasive Plant Mini-Grant Program

RFP Release Date: Wednesday November 6th, 2024

1. General Information

1.1. Purpose: The Copper River Watershed Project (CRWP) is issuing this Request for Proposals (RFP) to solicit proposals from qualified organizations for invasive plant management and outreach projects across Alaska. Funds will be available for non-federal organizations for the 2025 field season.

1.2. Eligibility: Those eligible to propose projects and compete for available funds include all **non-federal organizations**. This includes, but is not limited to, CWMAs, SWCDs, TCDs, non-profits, local communities, and Alaska Native organizations.

All eligible organizations must be able to identify terrestrial infestations not located on federal lands.

1.3. Proposal Submittal Deadline: All proposals are due **Friday December 20th, 2024 by 5:00 P.M. Alaska Time Zone**

1.4. Target Dates: The following dates are targets for each step in this selection process. After the proposal submittal deadline, these dates may require adjustment.

- Proposals due: **Friday December 20th, 2024**
- Invasive Plant Mini-Grant Program committee to review proposals: **January 6th, 2025 – January 31st, 2025**
- Projects selected and NOAs sent: **Week of February 17th, 2025**
- Project timelines and grant agreement signed then returned by recipient: **Week of March 3rd 2025.**

2. Project Eligibility

The purpose of the Alaska Invasive Plant Mini-Grant Program is to supplement local funds and resources to assist in the identification, control and education of invasive plant infestations in Alaska.

2.1. Preferred Projects for 2025:

Projects should include two of the following items:

- Utilize some combination of manual, mechanical, and/or chemical control methods.
- Target terrestrial species ranked at 60 or greater by the Alaska Natural Heritage Program. [Invasive plant ranking system](#) and more information

can be found on the Alaska Exotic Plants Information Clearinghouse ([AKEPIC](#)) website.

- Increase the supply of weed-free gravel, straw, forage, and borrow pit material to prevent the introduction and spread of invasive plants.
- Initiate or expand invasive plant public outreach, education, surveys, and use of early detection and rapid response programs.

2.2. Allowable Costs: Most projects should be **up to \$8,000** in scope, ***NO Match Dollars Required in 2025.***

The following outlines activities and costs for both grant expenditures and cost share contributions.

2.2.1. Eligible Costs

- Purchase and application of herbicides
- Any form of manual or mechanical control
- Project supplies and/or equipment under \$5,000
- Restoration practices
- Contract work related to invasive plant control
- Training of staff necessary to complete the funded project (training must be specified in the grant proposal and agreement)
- Outreach materials
- Project management (planning, administration, and follow-up monitoring)
- Purchase of computer software which will aid in the mapping and reporting of the project
- Mileage at a rate that applies to the program entity
- Applicant's approved NICRA will apply according to the program's entity or a maximum of 20% for administrative expenses
- Other items as determined by the Invasive Plant Mini-Grant Program committee
- Submission of data to AKEPIC

2.2.2. Ineligible Costs

- Activities not identified in the proposed grant expenditures or cost share application (exceptions can be granted during the field season with approval from the CRWP)
- Educational and research organizations proposing projects that do not show tangible, on-the ground benefit
- Organizations seeking funding for litigation or advocacy
- Organizations seeking general operating or programmatic support
- Funding used for obligate aquatic invasive plants
- Funding for control of invasive plants located on Federal lands
- Activities federal agencies are required to perform
- Other items as determined by the Invasive Plant Mini-Grant Program committee

3. Proposal Content – missing content automatically disqualifies proposals

3.1. Project Overview: In a few sentences, describe the project goal(s) and scope of work to address the existing problem.

3.2. Project Details and Activities: Details regarding invasive plant surveys, treatment, and outreach plans. Information should include:

- Invasive species targeted and the assigned ranking in Alaska Natural Heritage Program
- Location of infestations with precise maps
- Size of infestation (acres)
- Control methods explained and their timelines
- Proposed outreach examples or details if applicable
- Required permitting from government agencies
- Explanation of intent for project data to be submitted to AKEPIC

3.3. Project Timeline (Table): A timeline of planned activities, deliverables, performance measures, events, etc.

3.4. Organizational Information: Provide a brief description of the organization; identify project leaders and participants, and the responsibilities of involved parties.

3.5. Partnering Organizations: Identify partnering organizations for **this project** and their proposed contributions. Priority will be given for organizations that demonstrate strong partnerships to execute deliverables. Short description of partnership arrangements recommended.

3.6. Budget: Complete the supplied Budget Form 1.1 (required) and list expenses. You may include your own detailed planning budget to supplement Form 1.1, but it will not be allowed as a substitute for Form 1.1.

**Please contact the invasive department
(invasives@copperriver.org) with any questions.**

**Proposals must be submitted to: invasives@copperriver.org, AND
stewardship@copperriver.org (CC'd) by
5:00 pm Friday December 20th, 2024.**

This institution is an equal opportunity provider.