



## COPPER RIVER WATERSHED PROJECT

≈Upriver and down, salmon are common ground≈

### Request for Proposals Alaska Invasive Plant Mini-Grant Program

RFP Release Date: December 1, 2023

#### 1. General Information

**1.1. Purpose:** The Copper River Watershed Project (CRWP) is issuing this Request for Proposals (RFP) to solicit proposals from qualified organizations for invasive plant management and outreach projects across Alaska. Funds will be available for non-federal organizations for the 2024 field season.

**1.2. Eligibility:** Those eligible to propose projects and compete for available funds include all **non-federal organizations**. This includes, but is not limited to, CWMAs, SWCDs, TCDs, non-profits, local communities, and Alaska Native organizations.

All eligible organizations must be able to identify terrestrial infestations not located on federal lands.

**1.3. Proposal Submittal Deadline:** All proposals are due **January 15, 2024**

**1.4. Target Dates:** The following dates are targets for each step in this selection process. After the proposal submittal deadline, these dates may require adjustment.

- Proposals due: **January 15, 2024**
- Invasive Plant Mini-Grant Program committee to review proposals: **January 16, 2024 – February 9, 2024**
- Projects selected: **Week of February 26, 2024**
- Project timelines and grant agreement finalized: **Week of March 25<sup>th</sup>, 2023.**

#### 2. Project Eligibility

The purpose of the Alaska Invasive Plant Mini-Grant Program is to supplement local funds and resources to assist in the identification, control and education of invasive plant infestations in Alaska.

##### 2.1. Preferred Projects for 2024:

Projects should include two of the following items:

- Utilize some combination of manual, mechanical, and/or chemical control methods.
- Target terrestrial species ranked at 60 or greater by the Alaska Natural Heritage Program. [Invasive plant ranking system](#) and more information

can be found on the Alaska Exotic Plants Information Clearinghouse ([AKEPIC](#)) website.

- Initiate or expand invasive plant public outreach, education, surveys, and use of early detection and rapid response programs.

**2.2. Allowable Costs:** Most projects should be \$4,000 to \$10,000 in scope, ***NO Match Dollars Required in 2024.***

The following outlines activities and costs for both grant expenditures and cost share contributions.

**2.2.1. Eligible Costs**

- Purchase and application of herbicides
- Any form of manual or mechanical control
- Project supplies and/or equipment under \$5,000
- Restoration practices
- Contract work related to invasive plant control
- Training of staff necessary to complete the funded project (training must be specified in the grant proposal and agreement)
- Outreach materials
- Project management (planning, administration, and follow-up monitoring)
- Purchase of computer software which will aid in the mapping and reporting of the project
- Applicant's approved NICRA (approved overhead will be capped at 30%) or a maximum of 20% for administrative expenses
- Other items as determined by the Invasive Plant Mini-Grant Program committee

**2.2.2. Ineligible Costs**

- Activities not identified in the proposed grant expenditures or cost share application (exceptions can be granted during the field season with approval from the CRWP)
- Educational and research organizations proposing projects that do not show tangible, on-the ground benefit
- Organizations seeking funding for litigation or advocacy
- Organizations seeking general operating or programmatic support
- Funding used for obligate aquatic invasive plants
- Funding for control of invasive plants located on Federal lands
- Activities federal agencies are required to perform
- Other items as determined by the Invasive Plant Mini-Grant Program committee

**3. Proposal Content – missing content automatically disqualifies proposals**

**3.1. Project Overview:** In a few sentences, describe the project goal(s) and scope of work to address the existing problem.

**3.2. Project Details and Activities:** Details regarding invasive plant surveys, treatment, and outreach plans. Information should include:

- Location of infestations
- Invasive species targeted and the assigned ranking in Alaska Natural Heritage Program
- Size of infestation (acres)
- Control methods
- Required permitting from government agencies

**3.3. Project Timeline (Table):** A timeline of planned activities, deliverables, performance measures, events, etc.

**3.4. Organizational Information:** Provide a brief description of the organization; identify project leaders and participants, and the responsibilities of involved parties.

**3.5. Partnering Organizations:** Identify partnering organizations for **this project** and their proposed contributions. Priority will be given for organizations that demonstrate strong partnerships to execute deliverables. Short description of partnership arrangements recommended.

**3.6. Budget:** Complete the supplied Budget Form 1.1 (required) and list expenses. You may include your own detailed planning budget to supplement Form 1.1, but it will not be allowed as a substitute for Form 1.1.

**Please contact the invasive department ([invasives@copperriver.org](mailto:invasives@copperriver.org)) with any questions**

**Proposals must be submitted to: [invasives@copperriver.org](mailto:invasives@copperriver.org), AND [info@copperriver.org](mailto:info@copperriver.org) (CC'd) by 5:00 pm January 15, 2024.**

***This institution is an equal opportunity provider.***