



Request for Proposals Alaska Invasive Plant Mini-Grant Program

RFP Release Date: October 31, 2022

1. General Information

1.1. Purpose: The Copper River Watershed Project (CRWP) is issuing this Request for Proposals (RFP) to solicit proposals from qualified organizations for invasive plant management projects across Alaska. Funds will be available for non-federal organizations for the 2023 field season.

1.2. Eligibility: Those eligible to propose projects and compete for available funds include all **non-federal organizations**. This includes, but is not limited to, CWMAs, SWCDs, non-profits, local communities, and Alaska Native organizations.

All eligible organizations must be able to provide 1:1 match from non-federal sources (which may include in-kind donations) and identify terrestrial infestations not located on federal lands.

1.3. Proposal Submittal Deadline: All proposals are due **January 13, 2023**

1.4. Target Dates: The following dates are targets for each step in this selection process. After the proposal submittal deadline, these dates may require adjustment.

- Proposals due: **January 13, 2022**
- Invasive Plant Mini-Grant Program committee to review proposals: **January 16, 2023 – February 6, 2023**
- Projects selected: **February 24, 2023**
- Project timelines and grant agreement finalized: **March 24, 2023**

2. Project Eligibility

The purpose of the Alaska Invasive Plant Mini-Grant Program is to supplement local funds and resources to assist in the control of invasive plant infestations in Alaska.

2.1. Preferred Projects for 2023:

Projects should include two of the following items:

- Utilize some combination of manual, mechanical, and/or chemical control methods.
- Target terrestrial species ranked at 60 or greater by the Alaska Natural Heritage Program.

- Initiate or expand invasive plant public outreach, surveys, and use of early detection and rapid response programs.

2.2. Allowable Costs: Most projects should be \$6,000 to \$20,000 in scope. The following outlines activities and costs for both grant expenditures and cost share contributions.

2.2.1. Eligible Costs

- Purchase and application of herbicides
- Any form of manual or mechanical control
- Project supplies and/or equipment under \$5,000
- Restoration practices
- Contract work related to invasive plant control
- Training of staff necessary to complete the funded project (training must be specified in the grant proposal and agreement)
- Outreach materials
- Project management (planning, administration, and follow-up monitoring)
- Purchase of computer software which will aid in the mapping and reporting of the project
- Applicant's approved NICRA (approved overhead will be capped at 30%) or a maximum of 20% for administrative expenses
- Other items as determined by the Invasive Plant Mini-Grant Program committee

2.2.2. Ineligible Costs

- Activities not identified in the proposed grant expenditures or cost share application (exceptions can be granted during the field season with approval from the CRWP)
- Educational and research organizations proposing projects that do not show tangible, on-the ground benefit
- Organizations seeking funding for litigation or advocacy
- Organizations that cannot produce 1:1 match of non-federal funds
- Organizations seeking general operating or programmatic support
- Funding used for obligate aquatic invasive plants
- Funding for control of invasive plants located on Federal lands
- Activities federal agencies are required to perform
- Other items as determined by the Invasive Plant Mini-Grant Program committee

3. Proposal Content – missing content automatically disqualifies proposals

3.1. Project Overview: In a few sentences, describe the project goal(s) and scope of work to address the existing problem.

3.2. Project Details and Activities: Details regarding invasive plant surveys, treatment, and outreach plans. Information should include:

- Location of infestations
- Invasive species targeted and the assigned ranking in Alaska Natural Heritage Program
- Size of infestation (acres)
- Control methods
- Required permitting from government agencies

3.3. Project Timeline (Table): A timeline of planned activities, deliverables, performance measures, events, etc.

3.4. Organizational Information: Provide a brief description of the organization; identify project leaders and participants, and the responsibilities of involved parties.

3.5. Partnering Organizations: Identify partnering organizations for **this project** and their proposed contributions.

3.6. Match Narrative: Briefly describe each form of identified match in Budget Form 1.1.

3.7. Budget: Complete the supplied Budget Form 1.1 (required) and list expenses, matching non-federal funds, and value of in-kind services. You may include your own detailed planning budget to supplement Form 1.1, but it will not be allowed as a substitute for Form 1.1.

Please contact the invasive department (invasives@copperriver.org) with any questions

Proposals must be submitted to: invasives@copperriver.org AND info@copperriver.org (CC'd) by 5:00 pm January 13, 2022.

This institution is an equal opportunity provider.

Budget Form 1.1

				Mini-Grant Funding	Non-Federal Match	Total Grant
Personnel	Hours	Rate	Total			
a.			0			
b.			0			
c.			0			
d.			0			
e.			0			
f.			0			
Personnel Total:				0	0	0
Travel	Cost	QTY	Total			
			0			
			0			
			0			
			0			
Travel Total:				0	0	0
Equipment	Cost	QTY	Total			
			0			
			0			
			0			
			0			
Equipment Total:				0	0	0
Supplies	Cost	QTY	Total			
			0			
			0			
			0			
			0			
Supplies Total:				0	0	0
Other	Cost	QTY	Total			
			0			
			0			
			0			
Other Total:				0	0	0
Subtotal				0	0	0
Indirect						
Total				0	0	0

* Itemize costs for both grant funds and match contributions