General CAP - Timeline

New Start Approved; Initial $50k received

FID Fact Sheet Approved; $50k received

Execute FCSA

MSC Decision meeting

Submit Decision Document

Decision Document Approved

2 to 4 Months | < 6 Months | < 12 Months | < 12 Months | < 3 Months

Feasibility Phase → **Feasibility Phase** → **Feasibility Phase** → **D&I Phase**

Initial Tasks:

- Assemble Team
- Develop Schedule
- Create P2 Structure (use HQ CAP template)
- Enter data in CAP DB
- Create Labor Codes

- Site Visit/Sponsor Visit
- Gather views of Agencies
- Get Real Estate Summary

Document DQC

Submission: Federal Interest Determination (FID)

*Cover Memo
*CAP Fact Sheet
*Determine if FCSA is likely
*Confirm willing & able Sponsor
*Show proper scope, no inhibiting problems, & general solutions.

Outcome: MSC approval

-Develop PMP and RP
-Update CAP DB
-Request Additional Funds
-Nego/Execute FCSA

Document DQC

Technical ATR & documentation

For ATR, selected alternative must demonstrate acceptability, completeness, effectiveness, & efficiency

Submission: MSC Decision Milestone (MDM) for Alternatives

Submit read-ahead 1 wk prior
*Updated CAP Fact Sheet
*Slide Presentation

Presentation will cover:
*Alternative development
*Evaluation technique
*CEICA
*Cost estimates
*Formulation process
*Status of NEPA compliance
*Consideration of EOP's
*Projected mitigation
*Monitoring/Adaptive management plan
*Identification of selected plan
*Identification of locally preferred plan (if needed)
*Review & confirmation of the sponsor interest

Outcome: MSC approval to begin public comment period for NEPA

Document DQC

Continue Technical ATR

Following MDM, review any changes to alternatives, selected plan, formulation, and feasibility level cost estimate of selected plan

Cost ATR

Submission: Decision Document

Checklist includes:
*Cover memo
*Signed Feasibility Report
*All necessary Env. Compliance Docs
*Updated Fact Sheet
*Cost Estimate (M-CACES preferred)
*Signed cert. of Legal Review
*Signed cert. of ATR
*LOI from Sponsor saying draft PPA has been negotiated & they agree with report & cost
*Self-Certification of Financial Capability
*Real Estate Plan as described in Ch. 12 of ER 405-1-12.

**In jurisdictions where state environmental offices require "completed" P&S, the Environmental documentation/NEPA does not have to be complete for submission & approval of the feasibility report for studies under CAP, but should be in draft form with the assessment complete. All NEPA documentation & compliance w/ environmental regulation must be complete prior to first construction contract.

Decision Document approved by Division

-Revise PMP and RP
-Update CAP DB
-Request funds for DI
-Nego, coordinate, Execute PPA

LEGEND

= Reviews

= Milestone/Submission

Email the following FCSA Package items to POD CWID for review and approval prior to execution:

- District transmittal memo (signed)
- draft FCSA (track changes)
- FCSA deviations list or certify no deviations (signed by PM)
- Certification of District Legal Review (signed)
- Financial Capability Self Certification (signed)
- Certification Regarding Lobbying (unsigned- name/title)
- Certificate of Authority (unsigned - name/title)
- Project Management Plan (unsigned)
- Review Plan (unsigned)
- FID Fact Sheet (if revised from original)

Email the following PPA Package items to POD CWID for review and approvalprior to execution:

- District transmittal memo (signed)
- draft PPA (track changes)
- PPA deviations list or certify no deviations
- CAP PPA Checklist
- Certification of District Legal Review (signed)
- Financial Capability Self Certification (signed)